



TRI-SERVICE CADD/GIS TECHNOLOGY CENTER

INFORMATION TECHNOLOGY LABORATORY
WATERWAYS EXPERIMENT STATION, CORPS OF ENGINEERS
3909 HALLS FERRY ROAD
VICKSBURG, MISSISSIPPI 39180-6199

REPLY TO
ATTENTION OF

CEERD-ID-C

13 December 2001

MEMORANDUM FOR A/E/C CADD Standard User

SUBJECT: Submittal Process for Amending the A/E/C CADD Standard

1. The A/E/C CADD Standard has been developed through the participation of field users throughout the Department of Defense (DoD) and the A-E community. With few exceptions, all comments are incorporated into the most current release of the Standard. It is through comments from field personnel who use the Standard in everyday work that the Standard has become a valuable and useful tool, rather than a hindrance.
2. There are two methods for submitting comments and change requests related to the Standard. The first method is to submit the comment/request directly to Stephen Spangler via e-mail at the Center (Steve.C.Spangler@erdc.usace.army.mil). All comments/requests are entered into an online database where they can be reviewed and tracked. Mr. Spangler will review the submittal, and determine whether it can be addressed internally at the Center or if it should be passed on to the appropriate Field Working Group (FWG) for review. If the comment/request is passed on to the FWG for review, the group will develop a response and Mr. Spangler will forward the response to the originator. The second method is to submit the comment/request to the Center's Discussion Forum for the A/E/C CADD Standard. The forums can be accessed by going to <http://tsc.wes.army.mil/discussions/default.asp?cid=1>. When you submit a comment/request, it will be passed on to a vast network of subscribers who will review your comment and provide valuable feedback. (Note: The Center's Standards Working Group makes final decision on all changes to the Standard. This committee meets three times a year to review and approve all major changes.)
3. When submitting a comment, change, or recommendation, be sure to include your complete contact information (name, site, phone number, e-mail). We ask that in your comment(s) you do not simply say that something doesn't work at your site, please give a detailed explanation of the problem and recommend a solution if your site has developed one. Regardless of whether or not your comment/change will be implemented into the Standard, the Center will let you know the outcome.

CEERD-ID-C

SUBJECT: Submittal Process for Amending the A/E/C CADD Standard

4. We appreciate your efforts in implementing the A/E/C CADD Standard at your site. If there is anything we can do to assist you in this process, please let us know. If you have any questions about the A/E/C CADD Standard or the comment submittal process, please feel free to contact Stephen Spangler at the above e-mail or by phone at 601-634-3104.

5. Thank you for your input!



HAROLD L. SMITH

Chief, The CADD/GIS Technology Center